

## **CARDINAL NEWMAN CATHOLIC SCHOOL**

Cardinal Newman is a voluntary aided Catholic 11-18 comprehensive school. The school is above the national average in size and is the largest in the counties of East and West Sussex. The current roll is 2109 with 397 in the Sixth Form.

The school draws its students from a wide catchment area which stretches beyond Brighton & Hove to the seaside town of Seaford in the east and Lancing in the west, thus taking students from East and West Sussex.

Further information about the school can be found on our website which is [www.cncs.co.uk](http://www.cncs.co.uk). The website provides information regarding school policies, the most recent Ofsted report, curriculum information as well as current information about school activities. We ask you to refer to this website or to request information by contacting [reception@newman.brighton-hove.sch.uk](mailto:reception@newman.brighton-hove.sch.uk) who will be pleased to provide paper copies.

All staff are expected to support actively the school's Christian ethos and serve as a model of behaviour to our students.

Please note that Cardinal Newman Catholic School has a 'No Smoking' policy throughout the entire campus. For your information, the school's 'dress code' is attached to this document.

The school operates an Equal Opportunities Policy and Disability Discriminations Policy and this is reflected in our Recruitment and Retention Policy.

**Mrs Malvina Sanders**  
**Headteacher**

February 2009

## **CARDINAL NEWMAN CATHOLIC SCHOOL DRESS CODE POLICY**

Cardinal Newman Catholic School is a highly successful voluntary aided comprehensive secondary school. Staff recruitment to the school is in accordance with the Recruitment and Retention policy and this guidance sheet is offered to assist new staff in their induction into the life of this school, with its ethos based on respect for each other and caritas.

Individual staff members are valued for their contribution and professionalism and they are a clear role model to the students. These guidance notes also address health & safety requirements, and these remain a priority when considering the appropriateness of dress during specific activities e.g. practical science lessons. Footwear can pose a risk at the school and therefore shoes should be chosen with this in mind (protective footwear is provided for relevant staff). Modesty is at the heart of this dress code.

Recognising the requirement to respect equal opportunities and discrimination legislation, the following recommendations are set as expectations by the School Governors. *(The Headteacher reserves the right to alter this dress code when necessary due to excessive heat or cold climatic conditions – staff will be informed of this alteration, should this occasion occur).*

### **Male Staff**

The majority of male staff are already dressed in formal attire (business-like, smart etc). Staff are required to wear a collared formal shirt and tie with formal trousers. Further, staff are encouraged to wear a jacket for formal school events e.g. annual evening of celebration etc.

Caretaking and Cleaning staff are provided with a protective uniform and this should be worn at all times.

Technician staff working in laboratories, art rooms and DT rooms are required to wear “normal” protective clothing e.g. a lab coat.

PE staff are dressed in accordance with their profession (sportswear)

Fire officers are provided with a distinctive high visibility tabard and this should be worn during an emergency evacuation.

Medical staff (Matron) should be dressed in a formal medical protective uniform (this will be provided by the school)

### **Female Staff**

The majority of female staff are already dressed in formal attire (business-like, smart etc). Staff are required to wear a skirt/tailored trousers/dress or suit.

Caretaking and Cleaning staff are provided with a protective uniform and this should be worn at all times.

Technician staff working in laboratories, art rooms and DT rooms are required to wear “normal” protective clothing e.g. a lab coat.

PE staff are dressed in accordance with their profession (sportswear)

Fire officers are provided with a distinctive high visibility tabard and this should be worn during an emergency evacuation.

Medical staff (Matron) should be dressed in a formal medical protective uniform (this will be provided by the school)

**All staff are provided with a security identity badge – this must be worn at all times**

**Inset Days: Staff are dressed in casual clothes of personal choice**