

Cardinal Newman Catholic School

MEMORANDUM

TO : All Staff
All Governors

FROM : Deborah Whitmore

DATE : 29th September 2006

SUBJECT : PECUNIARY INTEREST

Dear Colleague

Register of Pecuniary Interests

It is a recommendation at audit that we update our register of pecuniary interests annually and **include any nil returns**.

The principle is that Governors and staff who have any connections with businesses which could benefit as a result of orders for goods or services placed by the school should declare their interest. This register is open to all governors, the headteacher, the clerk to the governors, school auditors and Ofsted inspectors.

I would be grateful if you would complete the declaration overleaf and return it to me.

If you have any queries concerning the register, please do not hesitate to contact me.
(Kindly return by Monday, 16th October).

Thank you.

Deborah Whitmore
Director of Finance and Human Resources

P.T.O.

**DECLARATION BY A MEMBER OF THE GOVERNING BODY/STAFF OF
CARDINAL NEWMAN CATHOLIC SCHOOL**

I hereby declare that, other than detailed below, neither I, nor my spouse nor any relative living with me, have any interest in any contracts to which the school is a party (other than a contract of employment with the school or the Local Education Authority).

I also undertake that in the event of me, or my spouse or any relative living with me, acquiring such an interest in any contract with the school or, if the school should enter, or consider entering into, a contract that would create such an interest, then I will declare this interest to the governing body as soon as I become aware of such an interest or contract, and if I have a direct or pecuniary interest in that contract within the meaning of the law, take no part in any consideration or discussion of the contract, withdraw from any meeting of the Governing Body or Committee that discusses the contract (unless I am allowed to remain) and not vote on any question with respect to it.

Details of any Contract (*if none then state 'none'*)

Signed:

Name:

Date: