



September 2023

Approved by Governing Body on:  
Date of Next Review: September 2024

## **Interim Prayer and Liturgy Policy 2023/24**



Caritas | Excellence | Together

Common Good | Common Home | Dignity | Solidarity | Subsidiarity | Participation

## **1.The context of this prayer and liturgy policy**

'The celebration of Catholic liturgies and prayers as an integral part of the learning and teaching should enable the school community to become reflective, experience the presence of God and should develop a mature spiritual life.' (Marcus Stock (2012), Christ at the Centre, Catholic Truth Society, 23.)

### **Our Mission and Values**

“God is love, and he who lives in love lives in God, and God lives in him” (1 Jn 4:16)

Our mission is to provide an excellent Catholic education for all our students which enables them to respond to the call of Christ throughout their lives. Caritas – the love which is God – is the gold thread running through everything we do.

We welcome and accept all our students and staff as unique individuals created in the image of God. We treat one another with kindness and respect.

We are a community of Caritas where everyone feels safe, supported and inspired to make a difference in our local, national and global communities.

We strive for the highest quality of learning and teaching that inspires us all to discover and develop our God-given gifts and talents, to excel in the present and aim high in the future.

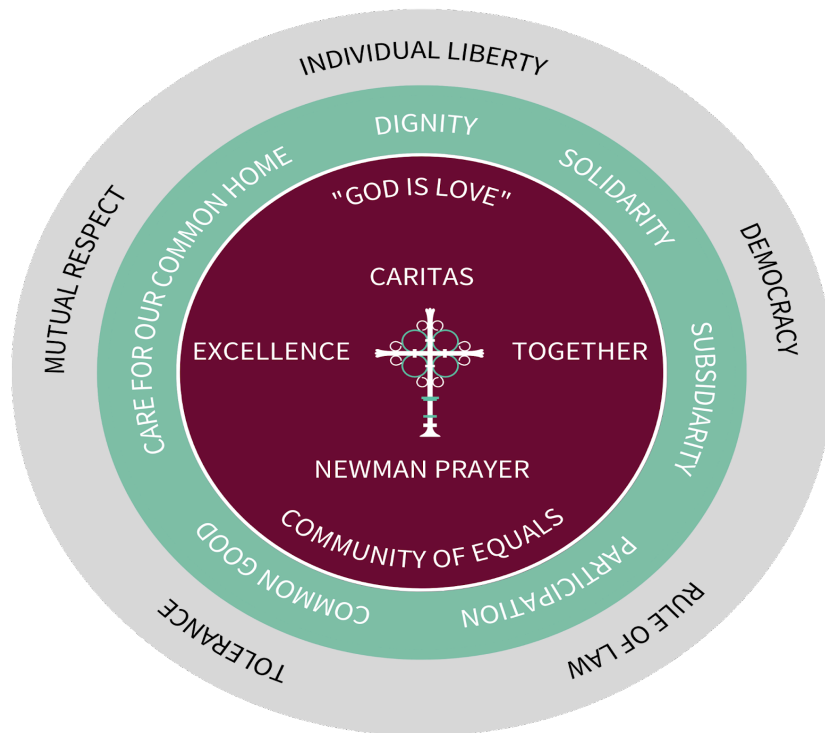
Our three Newman values are;

Caritas – I have been created for a specific purpose

Excellence – I always aim for my personal best

Together – I am a link in a chain

Our core values are underpinned by the “Mission of my Life” by St John Henry Newman, and the principles of Catholic Social Teaching.



## 2. Statement of requirement

The law requires all maintained Catholic schools to provide an act of daily collective worship (prayer and liturgy) for all pupils, including those in the sixth form (Section 70, 1988 Education Act) that is in accordance with the rites, practices, disciplines, and liturgical norms of the Catholic Church (*School Standards and Framework Act 1998, schedule 20; Instrument of Government, clause 2*).

The law requires all maintained schools to recognise and respect that parents have the legal right to withdraw their children up to the age of 16 from prayer and liturgy (*School Standards and Framework Act 1998, s.71(1A)*).

Sixth-form pupils can choose to withdraw themselves from prayer and liturgy (*School Standards and Framework Act 1998, s.71(1B)*).

The school's provision for prayer and liturgy will fulfil pupils' entitlement to experience the range of liturgical treasures of the Church, including a shared repertoire of prayers and liturgical music with which pupils in the school will be familiar.

Prayer and liturgy are not designated curriculum time. In the context of the Catholic school, this means that times of prayer and liturgy are not considered to be part of the allocation of curriculum time for Religious Education.

### **3. Responsibility**

#### **(a) Governance**

The governors, as guardians of the Catholic school's life and mission, have a responsibility to ensure that:

- prayer and liturgy are central to the Catholic life of the school and therefore are in line with the guidance set out by the Prayer and Liturgy Directory
- There is a named person(s) who is responsible for prayer and liturgy in the school (the Prayer and Liturgy Coordinator). The Prayer and Liturgy Coordinator at Cardinal Newman Catholic School and Newman College is Jane Noble, lay chaplain. Jane is supported in this role by the Director of Faith and Ethos, the Head of RE and the wider Chaplaincy team.
- the prayer and liturgy policy is updated regularly and shared with all stakeholders
- there is a budget for prayer and liturgy that reflects its centrality to the life of a Catholic school.

#### **(b) Headteacher**

The headteacher, as the spiritual leader of the school as a Catholic community, ensures that:

- prayer and liturgy are central to the Catholic life of the school and therefore are in line with the guidance set out by the Prayer and Liturgy Directory
- they work in partnership with the leader(s) for prayer and liturgy
- those responsible for prayer and liturgy in the school have been given appropriate training and formation to ensure that all guidance is followed and adhered to
- there are suitable resources for prayer and liturgy in the school.

#### **(c) Prayer and Liturgy Coordinator**

Those responsible for prayer and liturgy ensure that:

- prayer and liturgy are central to the Catholic life of the school and therefore are in line with the guidance set out by the Prayer and Liturgy Directory

- there is an Annual Plan of Provision for prayer and liturgy across the school year which identifies liturgical seasons and key celebrations, as well as opportunities for the celebration of the Sacraments.
- there is daily planned prayer for all pupils, appropriate to age and ability, as outlined in the Prayer and Liturgy Directory
  - pupils are supported in their liturgical formation to take an active role in the planning, preparation, and delivery of prayer and liturgy according to their age and capacity, and in a manner which facilitates their progressive participation
- resources to support the planning of prayer and liturgy are appropriate and readily available to staff and pupils
- induction on prayer and liturgy takes place for new members of staff as required
  - staff have access to effective training and formation opportunities
  - monitoring and evaluation of prayer and liturgy take place regularly and feed back into planning for future liturgies
  - monitoring of prayer and liturgy is reported to the headteacher and governing body to support whole-school development and the Catholic life of the school
- there is collaboration with local clergy and parishes
- liaison with the Diocesan Advisory Service and others is maintained to ensure they keep updated with best practice

#### **4. Overview of prayer and liturgy provision**

We begin each day with part of St John Henry Newman's "Mission of my Life", which we have adopted as our school prayer.

#### **Our School Prayer**

by Saint John Henry Newman

God has created me to do Him some definite service;  
He has committed some work to me which He has  
not committed to another.

I have my mission - I may never know it in this life but I shall be told of it in the next.  
 I am a link in a chain,  
 a bond of connection between persons.  
 He has not created me for naught,  
 I shall do good - I shall do His work. Amen

**Weekly Timetable for Prayer and Liturgy at CNCS**

Monday	7.45 Rosary in Chapel  Lesson 1 Newman Prayer  R1/R2 House/ Year Group Assembly or Form Time prayer  Prayer in CoRE and mentor sessions for College students  R1/R2 Cornerstone Prayer group in College
Tuesday	Lesson 1 Newman Prayer  Prayer in CoRE and mentor sessions for College students  R1/R2 House/ Year Group Assembly or Form Time prayer
Wednesday	Lesson 1 Newman Prayer  R1/R2 House/ Year Group Assembly or Form Time prayer  Prayer in CoRE and mentor sessions for College students  3.15 Power of Prayer (Staff/students in Chapel)
Thursday	8am Mass  (Taize liturgy if priest not available)  Lesson 1 Form Mass (1 per year)  Lesson 1 Newman Prayer  Prayer in CoRE and mentor sessions for College students  R1/R2 House/ Year Group Assembly or Form Time prayer

Friday	8.20 Staff briefing and prayer  Lesson 1 Newman Prayer  Prayer in CoRE and mentor sessions for College students  R1/R2 House/ Year Group Assembly or Form Time prayer
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## 5. Resourcing

Prayer and liturgy are central to the school's understanding of itself as a Catholic school, and this is reflected in the annual budget allocation and available resources, including staff time, chaplaincy provision, and dedicated spaces for prayer and liturgy.

The Catholic character of the school is reflected in religious artefacts and images on display throughout the building.

Dedicated spaces for prayer and liturgy will be furnished and maintained as such, and updated to reflect the Church's liturgical season.

Staff training and formation costs will be funded separately to ensure that all staff are able to fulfil their responsibility to contribute to the prayer and liturgical life of the school.

## 6. Training and formation

All new staff will be supported during induction and beyond, so that they fully understand the responsibility they carry within their individual role for leading prayer and liturgy in the school. This is carried out at the interview stage of the recruitment process by a member of the chaplaincy team. Any individual training needs will be identified and addressed through training and formation. There will also be the opportunity for whole-staff professional development at least once a year, so that all staff understand the importance of prayer and liturgy and relevant staff are well supported to lead as required. This will occur at the beginning of the academic year, and during whole staff briefings throughout the year.

## 7. Monitoring and evaluation

Monitoring and evaluation of the quality and impact of prayer and liturgy will take place regularly, and at least annually, and involve all key stakeholders: pupils, parents, staff, clergy, and governors. Areas for development will be identified and issues raised will be actioned and evidenced as appropriate.

## **8. Review**

The policy will be reviewed as part of the regular cycle of policy review conducted by the governors.

## **ANNUAL PLAN OF PROVISION**

[2023-24 LITURGICAL CALENDAR CNCS](#)

[Spiritual journey.pptx](#)

[FOCUS DAY FORMS 2023-24](#)

[Wall Planner 23/24](#)

[Year 9 Mass 2023](#)

[RE dept copy - MASSES AUTUMN TERM 2023 -YEAR 9](#)

[YEAR 7 - BIBLE GIVING LESSONS](#)