

Cardinal Newman Catholic School

Governing Board

Caritas and Ethos committee

The Caritas and Ethos Committee is responsible for strategic oversight of all matters related to the focus on the Catholic life of the school and the wellbeing of students and staff. It provides the forum to ensure assurance and legal roles of Governors in relation to students are fulfilled and that the wellbeing and professional development of staff is monitored.

Committee of: Full Governing Board

Also relates to: Achievement and Standards committee

Terms of reference

To ensure strategic oversight

To carry out legislative responsibilities

To seek assurance that policies are relevant and up to date; are being effectively applied and implementation monitored.

This will be through regular reporting on the below areas:

SEND

Safeguarding

Whole school chaplaincy

CPD

Staff surveys

Oversight of the following areas will be monitored through the termly Head teachers's report to governors:

Exclusions

Attendance

Behaviour

Staffing (wellbeing/development only)

Other responsibilities of the Caritas and Ethos Committee include:

To ensure that there are a sufficient number of competent individuals from the FGB to form relevant panels (e.g. Exclusions) as per Policies

To make links with other related committees where appropriate

Where issues arising through reporting and assurance on the above span other core areas which fall under the responsibility of another committee (see above list) active engagement and reporting to ensure that connections are made and joint working occurs where necessary.

Review and Report to the FGB on:

Report to FGB on breaches or significant risks identified during the assurance process
Issues identified that may have long term or significant impact on the wider school and environment must be reported to FGB as appropriate.

Issues that MUST be reported to the Chair of Governors to fulfil legislative requirements:
Safeguarding issues

Constitution and Membership

The Chair of the committee shall be determined at the first meeting of the Autumn term or by prior agreement at a Full Governing Body meeting.

Claire Webster	Foundation Governor – Chair
Fr. Kieron O’Brien	Foundation Governor
Fr. Kevin O’Donnell	Foundation Governor - Vice-Chair
Roger Galvin	Staff Governor
Gemma Bond	Parent Governor
Co-opted staff	Claire Jarman – Deputy Head teacher Suzanne Harmer – Director of Student Services

There will be named governors for:

Safeguarding
Special Educational Needs & Disability
Exclusions

Secretariat: Clerk to the Governors

Quorum:

3 Governors, at least 2 of whom are not employed by the school. In case of lack of quorum for decisions at a meeting, the committee will make a recommendation for subsequent ratification at FGB.

Statutory policies and documents ratified by this committee:

Written statement of Behaviour Principles

Statutory policies and documents overseen by this committee but ratified by FGB:
Supporting pupils with medical conditions
SEND policy

Apologies should be provided in advance to the chair and clerk.
Papers will be provided 7 days ahead of the meeting. Tabled papers will be exceptional.
Members are expected to have read the papers in advance of the meeting.
Members will complete action within agreed timescales or inform the chair if not possible and agree amended timescales

Frequency of meetings: Normally 3 meetings per year
Agreed at the committee meeting of: 25 November 2015