

Cardinal Newman Catholic School
 Minutes of the Full Governing Body
 Meeting Date: Tuesday 20 October 2015
 Meeting Time: 7.30pm

Attendees	Initials	Role	Attendees	Initials	Role
Domenica Maxted	DM	Chair of Governors Foundation Governor	James Kilmartin	JK	Head teacher
Gemma Bond	GB	Parent Governor	Sandra Murphy	SM	Co-opted Governor
Suzanne Harmer	HR	Co-opted Governor	Carolyn Sheehan	CyS	Co-opted Governor
Cathy Hoar	CH	Foundation Governor	Caroline Shinn	CoS	Parent Governor
Louise Hulton	LHu	Foundation Governor	Claire Webster	CW	Foundation Governor
Ian Keating	IK	Foundation Governor			
Apologies			In attendance		
Kerry Clarke	KC	Local Authority Governor	Fenella Hunter	FH	Clerk to the Governing Body
Roger Galvin	GN	Staff Governor	Annette Kelly	AK	Deputy Headteacher
Fr. Kevin O'Donnell	KOD	Foundation Governor			
Graham O'Sullivan	GOS	Foundation Governor			
Absent					
Fr. Kieron O'Brien	KOB	Foundation Governor			

**The quorum for the meeting is 50% of the current membership of the Full Governing Body which is 16.
 The meeting was quorate.**

Agenda Item	Discussion and Decisions	Action
1.	Opening prayer The meeting was opened in prayer	
2.	Apologies Apologies had been received from KC, KOD, GN and GOS. These were accepted.	
3.	Freedom of Information reminder Governors were reminded that business should be conducted in an open way which stands up to public scrutiny and that all non-confidential minutes are to be published on the school's website.	
4.	Declarations of pecuniary and other interest There were no declarations of interest. Annual declarations of interest were signed. Governors had been circulated with information about attendance at meetings in 2014-15 and noted that this would be published on the website in accordance with new DfE requirements.	Clerk

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5.	<p>Minutes of meeting of 30 June 2015</p> <ul style="list-style-type: none"> • Accuracy <p>The final item of minute 10 should be amended to read: GOS had attended the annual governors' conference at Sussex University. The minutes were otherwise agreed as an accurate record and were signed by the Chair.</p> <ul style="list-style-type: none"> • Matters arising <p>5.1 Governors noted that CH had met with AK and Angela Scott regarding the SFVS on 3/7/15;</p> <p>5.2 RG had circulated questions to SM and CH as agreed.</p>	
6.	<p>Presentation by Annette Kelly, Deputy Head</p> <p>DM invited Annette Kelly (AK), Deputy Headteacher, to present information to the meeting regarding the role of governors in an Ofsted inspection under the new framework. AK had recently completed training as an Ofsted inspector. AK outlined the format of the inspection and drew governors' attention to how Ofsted would judge the effectiveness of leadership and management. Governors would have a role in this area of an inspection.</p> <p>Governors asked the following questions:</p> <ol style="list-style-type: none"> (1) Do inspectors want to meet governors? AK replied in the positive, in particular the Chair of Governors and Committee Chairs. (2) Would Newman College be inspected at the same time? AK replied that both parts of the school would be inspected and Newman College would have a separate grade but would contribute to the overall grade of the school. (3) Could governors have a practice run? JK indicated that the Challenge Partners were due to meet in November and it would be useful to include inspection in the package. <p>It was agreed that AK would put together some further information for governors regarding inspection and that the possibility of involving Challenge Partners would be explored.</p>	AK
7.	<p>Head teacher's report</p> <p>7.1 The documents "Head teachers report", "Provisional key stage 5 results", "2015 GCSE results" and "SDP 2015-16" (appendices 2, 3, 4 & 5), had been circulated prior to the meeting. JK gave an overview of exam results from August 2015 and the school Development Plan 2015-16. Governors were pleased to note the increase in average A</p>	

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	<p>All documents had been circulated prior to the meeting (appendices 7-9)</p> <p>Strategy Committee – FGB Objectives 2015-16</p> <p>Governors approved the FGB objectives subject to the following amendments:</p> <ul style="list-style-type: none"> (1) Deletion of para 12 referring to the reconstitution of the Governing body as this had already been done (2) Addition of a new para 12 to read: To work with the school to improve the achievement of pupil premium children (A&S) <p>Strategy Committee Terms of Reference & Composition 2015-16</p> <p>These were ratified subject to the removal of the rogue bullet point in ‘advise and report to the FGB’</p> <p>Achievement & Standards – 6 October 2015</p> <p>Achievement & Standards Committee Terms of Reference & Composition 2015-16 - ratified</p>	
12.	<p>AOB</p> <p>1.1 Governors noted that a parent, Sophie Gould, had come forward with an interest in how the school was planning and running its careers advice and planning for the students with a view to offer support. JK would like to meet her and it was agreed she would be considered at the next meeting of the FGB.</p> <p>1.2 Governors noted that the School Council had proposed there should be a student governor appointed to represent the student voice. All were in favour in principle and DM would find out from other secondary schools how this was put into practice.</p>	<p>JK/Clerk</p> <p>DM</p>
13.	Date of next meeting – To be advised	

Signed _____ Chair of Governors

Date _____

Documents attached to the minutes:

Initials.....

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1. FGB minutes 150630
2. Headteacher's Report October 2015
3. Provisional Key Stage 5 results
4. 2015 GCSE Results
5. SDP 2015-16
6. Note on admissions policy
7. FGB objectives 2015-16
8. Strategy Committee TOR
9. Achievement & Standards Committee TOR