

CARDINAL NEWMAN CATHOLIC SCHOOL

ANNUAL PUBLICATION OF DATA FOR TRADE UNION (FACILITY TIME PUBLICATION REQUIREMENTS) REGULATIONS 2017

FOR THE PERIOD - 1 APRIL 2017 – 31 MARCH 2018

Legal Requirements

The following data is published by Cardinal Newman Catholic School (CNCS) to meet the requirements of the Trade Union (Facility Time Publication Requirements) Regulations 2017, which took effect from 1 April 2017. These regulations were laid following the enactment of the Trade Union Act 2016. The Trade Union Act was passed in May 2016; one of the elements of this Act is the requirement for employers in the public sector to publish information on facility time.¹

These regulations require relevant public sector employers to collect and publish, on an annual basis, a range of data in relation to their usage and spend of TU facility time in respect of their employees who are TU representatives.

As a Voluntary Aided School with more than 49 employees, CNCS is required to provide specified information on the School's use and spend on trade union facility time. The Regulations also require that the School notifies the Cabinet Office of the completed data through their portal and publishes details on the School's own website by 31 July 2018.

Background – Facilities Time Information for CNCS

Cardinal Newman pays into a de-delegated cost sharing arrangements for TU Facilities Time held by the Local Authority, Brighton and Hove City Council. This fund is used to pay for TU representatives across all B&H schools but the individuals concerned are contracted to/employed by the LA. Cardinal Newman do not pay directly for the salaries of the full time and part time trade union representatives who may visit the school to represent employees for example as part of formal consultations on restructures and other matters (as part of the Cost sharing arrangements otherwise known as the LA Pooled TU facilities budget for Schools). The data below gives details of the contribution from CNCS towards the cost sharing arrangements for the period 1 April 2017 – 31 March 2018. The two employees listed in Table 1 are CNCS employees who as volunteers act as School based TU representatives – they are not salaried full time and/or part time trade union representatives as part of the LA Pooled TU facilities budget covered in Tables 2-4.

The data is published in accordance with the relevant guidance from the Local Authority and the Cabinet Office on the Regulations.²

¹ http://www.legislation.gov.uk/uksi/2017/328/pdfs/ukxi_20170328_en.pdf

² <https://www.gov.uk/government/publications/trade-union-facility-time-publication-requirements>

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REGULATION 8 SCHEDULE 2

INFORMATION TO BE PUBLISHED

Table 1

Relevant union officials

What was the total number of your employees who were relevant union officials during the relevant period?

<i>Number of employees who were relevant union officials during the relevant period</i>	<i>Full-time equivalent employee number</i>
2	2

Table 2

Percentage of time spent on facility time

How many of your employees who were relevant union officials employed during the relevant period spent a) 0%, b) 1%-50%, c) 51%-99% or d) 100% of their working hours on facility time?

<i>Percentage of time</i>	<i>Number of employees</i>
0%	0
1-50%	0
51%-99%	0
100%	0

Table 3

Percentage of pay bill spent on facility time

Provide the figures requested in the first column of the table below to determine the percentage of your total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period. (i.e. CNCS contribution to LA Cost sharing arrangements otherwise known as the LA Pooled TU facilities budget for Schools.)

<i>First Column</i>	<i>Figures</i>
Provide the total cost of facility time	£2287
Provide the total pay bill	£9,038,954
Provide the percentage of the total pay bill spent on facility time, calculated as: (total cost of facility time ÷ total pay bill) x 100	0.03%

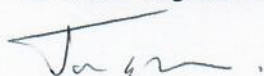
Table 4

Paid trade union activities

As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the relevant period on paid trade union activities?

<i>Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as:</i> <i>(total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ total paid facility time hours) x 100</i>	0
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The above schedule was submitted to the Cabinet Office portal as required for the purposes of these Regulations on 19 July 2018.



James Kilmartin
Principal
19 July 2018